

# Mountain Park LODGES

AMETHYST LOBSTICK MARMOT  
POCAHONTAS CABINS CHATEAU JASPER

POSITION: MAINTENANCE WORKER	CLASSIFICATION: ROOMS DIVISION
PAYROLL: HOURLY	SUPERVISION: MAINTENANCE SUPERVISOR
HOURS OF WORK: DEPENDANT ON BUISNESS	REVISED: 11/282008

## **QUALIFICATIONS:**

- Basic mechanical abilities.
- Basic knowledge of tools and their uses.
- Ability to troubleshoot minor mechanical problems.
- Good health and physical condition.
- Ability to accept direction.
- Ability to work with minimal supervision.
- Neat in appearance.
- Good communication skills.
- Must hold valid Class 4 Alberta drivers licence.
- Ability to work within a team concept.

## **RESPONSIBILITIES:**

- Effect basic repairs in various areas of hotels.
- Assist with major repairs.
- Advise Supervisor of any maintenance problems and/or potential problems.
- Assist with other maintenance projects as required.
- Assist with the training of new employees.
- Set-up of meeting rooms.
- Furniture movement as required.
- Some public area cleaning.
- Yard work, including snow removal, lawn work, etc..
- Carpet shampooing.
- Chemical treatment of spas.
- Luggage handling.
- Assist with supplying guest rooms.
- Assist with security.
- Perform other related duties as directed by Supervisor.
- Assist with other related company duties outside of department. Primarily in Housekeeping.

## **GENERAL:**

- Maintenance Workers are a vital link to the success of our properties. The Maintenance Worker must effect repairs, deal with our guests, handle baggage and provide other services as required, keep the physical plants of our properties in excellent working condition and the physical appearance of our properties very pleasing to our guests.